

| Permit | Permit Fee Guideline | Expiration Date (Annually) |
|---|----------------------|----------------------------|
| Bed and Breakfast | \$72.00 | 6/30 |
| Campground | | 6/30 |
| Fee per site | \$7.00 | |
| Minimum fee | \$70.00 | |
| Care Facility | \$72.00 | 6/30 |
| Child Care Center | | 12/31 |
| Number of Children | | |
| Family Day Care Facility (7-12) | \$72.00 | |
| Day Care Center (13-25) | \$150.00 | |
| Day Care Center (26 and over) | \$222.00 | |
| Food Service Establishment | | 6/30 |
| Seating Capacity | | |
| 0 – 20 | \$150.00 | |
| 21 – 50 | \$300.00 | |
| 51 – 80 | \$450.00 | |
| 81 and over | \$600.00 | |
| * If the facility has a liquor license from the West Virginia Alcoholic Beverage Control Administration – an additional \$150 fee shall be added to each seating capacity amount. | \$150.00 | |
| Hotel/Motel | | 6/30 |
| Number of Rooms | | |
| 0 – 20 | \$150.00 | |
| 21 – 50 | \$300.00 | |
| 51 – 80 | \$450.00 | |
| 81 and over | \$600.00 | |
| Individual Sewage Disposal Systems and Innovative Alternative Type Sewage Systems | | 1 year from date of issue |
| Type of System | | |
| Conventional Single-Family Dwelling | \$222.00 | |
| All other types of system | \$450.00 | |
| Industrial Campground | \$120.00 | 6/30 |
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Septic Tank Modifications
 Tank only- \$140.00
 Lines only- \$ 110.00

| | | | (Annually) |
|--|--------------------------|-----------------|---------------------------|
| Labor Camp | | \$150.00 | 6/30 |
| Mass Gathering | | | End of Event |
| | \$72.00 per event | \$72.00 | |
| Mobile Food Establishment | | \$150.00 | 6/30 |
| Manufactured Home Community | | | 12/31 |
| | Number of Lots | | |
| | Up to 10 units | \$150.00 | |
| | 11 to 20 units | \$180.00 | |
| | 21 to 30 units | \$270.00 | |
| | More than 30 units | \$330.00 | |
| Organized Camp | | \$108.00 | 6/30 |
| Recreational Water Facility | | \$150.00 | 12/31 |
| Retail Food Store | | | 6/30 |
| | Fee per checkout | \$72.00 | |
| Schools (Facility) | | | 6/30 |
| | Fee per site | \$72.00 | |
| Subdivision | | | N/A |
| | Number of Lots | | |
| | Fee per lot | \$14.00 | |
| | Minimum Fee | \$140.00 | |
| Temporary Food Service Establishment (maximum 14 days per event) | | | Noted on permit |
| | Fee per unit | \$72.00 | |
| In-State Vendor Temporary Food Service Establishment (non-potentially hazardous food only) | | | 1 year from date of issue |
| | Fee per unit | \$72.00 | |
| Vending Machine | | | 6/30 |
| | Fee per machine per site | \$72.00 | |
| | Maximum Fee per site | \$432.00 | |
| Water Well | | \$150.00 | 1 year from |
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| | | (Annually) | |
|---|--|-------------------------|---------------------------|
| The following permit fees are set by WV Legislative Code or Rule and cannot be changed | | | |
| Body Piercing [WV Rule 64CSR80] | | \$200.00 | 6/30 |
| Tattoo Studio [WV Code §16-38-6(e)] | | \$200.00 | 6/30 |
| Sewage Tank Cleaner [WV Rule 64CSR9] | | \$16.00 | 1 year from date of issue |
| Statewide Mobile Food Permit/Reciprocity...In process with current Legislative Session [WV Code §16-2-18] | | TBD | 6/30 |
| Water Well (Heat Exchange) [WV Rule 64CSR19] | | | 1 year from date of issue |
| | 1 to 50 ton heat pump system | \$150.00 | |
| ** Proration of fees does not apply to fees set by WV Code or Rule | | | |
| Prorating of Fixed Expiration Date Permit Fees | | | |
| | # of Months from Fixed Expiration Date | % Annual Fee to be Paid | |
| | < 3 months | 25%. of annual fee | |
| | 3 months to < 6 months | 50%. of annual fee | |
| | 6 months to < 9 months | 75%. of annual fee | |
| | 9 months to < 12 months | 100%. of annual fee | |
| * | The fee charged for an annual permit with a fixed expiration date. | | |
| ** | Proration of fees does not apply to fees set by WV Code or Rule | | |
| Late Fee for Expired Permits | | | |
| * | A late fee of 25 percent for all expired permits listed and will be applied to the permit fee schedule. Payment must be received within 10 days of the expiration date to avoid the late fee assessment. | | |
| ** | Late fee does not apply to fees set by WV Code or Rule | | |